



County Hall
Cardiff
CF10 4UW
Tel: (029) 2087 2000

Neuadd y Sir
Caerdydd
CF10 4UW
Ffôn: (029) 2087 2000

AGENDA

Committee APPOINTMENTS COMMITTEE - DIRECTOR EDUCATION & LIFELONG LEARNING

Date and Time of Meeting MONDAY, 13 JULY 2020, 1.30 PM

Venue REMOTE MEETING VIA MICROSOFT TEAMS

Membership Councillor Huw Thomas
Councillors Boyle, Bridgeman, Merry, and Williams

1 Apologies for absence (if any)

2 Declarations of Interest

To receive any declarations of interest in accordance with the Members Code of Conduct.

3 Terms of Reference

To discharge the functions of the authority in respect of the appointment and dismissal of Chief Officers and Deputy Chief Officers (as defined in the Local Authorities (Standing Orders) (Wales) Regulations 2006) and the statutory Head of Democratic Services, in accordance with the Employment Procedure Rules and any other relevant Council policies and procedures.

4 Minutes (Pages 3 - 4)

To approve the minutes of the long-listing Committee held on 2 March 2020.

5 Exclusion of the Public

Information included in the following item is not for publication by virtue of paragraphs 12 and 13 of Part 4 of Schedule 12A of the Local Government Act 1972

6 Appointment of Director of Education and Lifelong Learning - to follow

To consider the shortlisting of candidates for the post of Director, Education and Lifelong Learning following the assessment centre

7 Dismissal (if required)

To consider any consequential dismissal (if required)

8 Date of Next Meeting

The Committee is next due to meet on Monday 20 July 2019 at 09:30am.

Davina Fiore
Director Governance & Legal Services

Date: Tuesday, 7 July 2020

Contact: Kate Rees,
02920 872427, krees@cardiff.gov.uk

APPOINTMENTS COMMITTEE - DIRECTOR EDUCATION & LIFELONG
LEARNING

2 MARCH 2020

Present: Councillor Huw Thomas (Chairperson)
Councillors Merry and Williams

1 : ELECTION OF CHAIRPERSON

RESOLVED – That Councillor Huw Thomas be appointed Chairperson.

2 : APOLOGIES FOR ABSENCE

Apologies were received from Councillors Boyle and Bridgeman.

3 : DECLARATIONS OF INTEREST

No declarations of interest were received.

4 : TERMS OF REFERENCE

The Committee was asked to note its terms of reference as follows:

“To discharge the functions of the authority in respect of the appointment and dismissal of Chief Officers and Deputy Chief Officers (as defined in the Local Authorities (Standing Orders) (Wales) Regulations 2006) and the statutory Head of Democratic Services, in accordance with the Employment Procedure Rules and any other relevant Council policies and procedures.”

5 : EXCLUSION OF THE PUBLIC

RESOLVED: That the public be excluded during the discussion on the following item of business on the grounds that, if members of the public were present during the discussion, because of the nature of the business to be transacted there would be disclosure to them of the except information as defined in Part 4 of the Schedule 12A of the Local Government Act 1972 and as described below: -

Paragraph 12 – Information relating to an applicant to become an employee of the Authority; and

Paragraph 13 – Information which was likely to reveal the identity of an individual.

6 : APPOINTMENT OF DIRECTOR OF EDUCATION AND LIFELONG
LEARNING

The Appointment Committee was convened to consider the long-list of candidates for the appointment to the post of Director of Education & Lifelong Learning.

The Committee reviewed 21 applications received and considered how each of the candidates met the essential competencies from the Behavioural Competencies

Framework and Role Profile, and identified those candidates to be recommended to go forward for assessment.

RESOLVED : That Candidates 4, 10, 12, 13, 14, 16, 17 and 18 be assessed.

7 : DATE OF NEXT MEETING - 9TH APRIL 2020, 10.00AM, LEADERS
CONFERENCE ROOM

The meeting terminated at 12.30 pm